



Winnebago County Geographic Information System

TECHNICAL COMMITTEE MINUTES
March 23, 2017
1:30 P.M.

PRESENT: Eric Stromberg (North Park Public Water); Justin Emerson (City of Rockford); Chris Dornbush (Winnebago County); Mike Robertson (Rock River Water Reclamation District); Tim Bragg (Rockford Park District); Chad Hunter (Village of Machesney Park); Chuck Freeman (Village Of Cherry Valley); Steve Thompson (City of Loves Park)

ABSENT:

OTHERS PRESENT: Tom Hodges (Winnebago County); Deb Ungs (Winnebago County); Stephanie Bowerman (Winnebago County);

CALL TO ORDER

The meeting was called to order at 1:30 PM

APPROVAL OF MINUTES

- **Motion to approve the November 17th, 2016 minutes by North Park Public Water District; Second Winnebago County. Approved 8:0.**

ACTION ITEMS

PRESENTATIONS & PUBLIC PARTICIPATION

OLD BUSINESS

- **Security Certificate:**
 - Steven informed the board that the secured certificate, which was already installed on the server, has now been configured in Arc server. Links on the public site to our services will now have an extra level of encryption, using “https” rather than simply “http”.
- **Informal poll/opinion request in regard to the placement of advertisements on the public facing site:**
 - No strong feelings for against ad placement changes. Sarah suggested labeling the ads “sponsored” so as to alleviate potential confusion among our site visitors thinking they were clicking a link to one of our pages rather than a paid advertisement.
- **Technical Sub Committee:**
 - Potential formation of Technical Sub Committee as a means to keep up to date with current advancements in Esri, as well as other, technologies. The idea was initially raised as the use of a third party to help install Portal was being suggested. Committee membership to be voluntary and act only as in an advisory role, having no extra authority. Volunteers were to contact Steven or Sarah at WinGIS.

NEW BUSINESS

- **Database Administrator and Director:**
 - The board was informed that Dave Peters resigned from WinGIS, accepting a position in McLean County as we moving back home to LaSalle. His departure left open the positions of Database Administrator and Interim Director. Glenn offered to act, temporarily, as our director as we felt that filling the Database Administrator position was more important to the day to day operations. His first choice was to fill that position internally, rather than looking outside. Discussion ensued about the proper procedure for filling positions absent an actual director. Would the job fall to Glenn alone, or would a Policy Hiring Sub Committee be formed? Steve Thompson felt it would be a function of the Policy Committee, not the Policy Chair since we have no permanent director.
- **Public Website Changes:**
 - Making the Tech Committee aware of recent updates to our public facing website. Some maps hadn't been updated with the new responsive layout during our initial rollout and they are now being updated. No action required from the Committee, simply an FYI.

OTHER MATTERS

- **RMAP/RPC and WinGIS**
 - Co-Location still in effect, though time frame is open ended Steve Thomson asked if WinGIS' rent was ever subtracted from Winnebago County's contribution to the department, thus indicating that WinGIS has in fact payed rent rather than residing, for free, in the Admin building. That, as he mentioned, was the part of the original discussion at WinGIS' formation. To the best of anyone's knowledge, that was not the case.
- **Census 2020**
 - Sarah received request to do boundary and annexation survey. She received an extension from March 1st to May 1st to have it completed.
- **CAD/NG 911**
 - Sarah and Steven attended two meetings at FDHQ in regard to the new 911 system to be implemented at the City and County 911.
- **New Subscription Members**
 - WinGIS added two new Subscription members, Millhouse Engineering and Landmark Development.

The next Technical Meeting will be held April 20, 2017 at 3:00 pm in the WinGIS Office.

The next Policy Meeting will be held March 30, 2014 at 12:30 in the RMAP Design Center.

ADJOURNMENT

Meeting Closed

Motion to adjourn by Rock River Water Reclamation District; Second by North Park Public Water District: Approved 8:0

WinGIS Participating Agencies

Winnebago County – City of Rockford – Rockford Park District – Rock River Water Reclamation District -
City of Loves Park – Village of Machesney Park – North Park Public Water District – Village of Cherry Valley –
Village of Roscoe – City of South Beloit – Village of Rockton – Village of Pecatonica
404 Elm Street – Room 304, Rockford, IL 61101
Phone (815) 319-4450 – Fax (815) 987-1854

www.wingis.org



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Respectfully submitted,

WinGIS

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