



Winnebago County Geographic Information System

RMAP Office
Thursday February 22, 2018
12:00 p.m.

Present by Roll Call:

Tara DeRosa, City of Rockford
Greg Jury, City of Loves Park
Chad Hunter, Village of Machesney Park
Tim Hansen, RRWRD
Joe Vanderwerf, Winnebago County
John Donahue, North Park Public Water District

Others Present:

Steven Gregg, WinGIS
Sarah Stromberg, WinGIS
Mike Robertson, RRWRD
Michael Dunn Jr. R1PC

ABSENT

Chuck Freeman - Rockford Park District. Chuck Freeman - Village of Cherry Valley

CALL TO ORDER

The meeting was called to order at 12:00 PM

APPROVAL OF MINUTES

Motion to approve the minutes from the December 14th, 2017 meeting by Winnebago County; Second by City of Loves Park; **Minutes were approved by a vote of 7:0:1**

PRESENTATIONS & PUBLIC PARTICIPATION

ACTION ITEMS

OLD BUSINESS

NEW BUSINESS

- **YTD Budget Report**
 - Budget Report packet was distributed by email to board members. There were no issues or questions raised. Mr. Donahue goes on to mention that he and Mr. Trommels reviewed the budget and that WinGIS is, budget-wise, on schedule.
- **Aerial RFP – Vendor Selection**
 - Steven Gregg provides details in regard to the selection committee assembled to pick an aerial photography vendor, as well as the selection area. There were four submissions. The committee, with the assistance of Ann Johns from the Winnebago County Purchasing Department, scored the candidates. The winner, who was coincidentally the least expensive, was Sidwell. Sidwell also provided the photography to WinGIS in 2015. Motion to accept the subcommittee's recommendation to accept the Sidwell bid made by City of Loves Park. Second by Rock River Water Reclamation District. **Motion approved 7:0:1.**

- **Fiscal Year change**
 - The desire of the City of Rockford and Winnebago County to no longer act of the fiscal agents for the agencies that make up the newly formed RIPC requires that these agencies coordinate their fiscal year budgets with each other so that the afore mentioned RIPC may act as the fiscal agent for all of them. Mr. Dunn takes a few moments to update the board on the progress of the integration. Aligning fiscal years marks the next step in the integration. Mr. Donahue instructs Mr. Dunn to, while making arrangement for insurance and benefit coverage and with the approval of the WinGIS board, to include WinGIS' numbers in those estimates. Mr. Vanderwerf asks if there are any foreseeable circumstances that would prevent the RIPC from meeting the July 1 deadline. Mr. Dunn notes that the City of Rockford has agreed to keep RIPC employees on their insurance coverage for up to one year if adequate coverage is not secured by the July 1 deadline. Motion made to move forward with plans to update the WinGIS fiscal year (to July) to align with other RIPC agencies made by City of Rockford. Second by City of Loves Park. **Motion approved by a vote of 7:0:1.**
- **Meeting Time Revision**
 - In an effort to be more efficient, maximize time and to be considerate of other meeting obligations, the idea of changing the Policy Board meeting time was raised by Mr. Donahue. No vote is required, so as there were no objections the Policy Board meeting time has been moved to 12:30 pm.
- **Technical Committee Updates.**
 - Infrastructure and software upgrades are taking place Gus Gentner will, once funds are appropriated so that they can purchase inventory, contact us with an estimate for WinGIS to lease server space from Winnebago County IT. As for the software upgrade, CloudPoint Geographics assisted WinGIS in its upgrade to ArcGIS Enterprise. New applications for use amongst the agencies are being built in parallel to the existing system, so the transition can be gradual.
 - Sarah Stromberg and Tara DeRosa gave updates being made by WinGIS and the City of Rockford to comply with the NG911 update.

OTHER MATTERS

Mr. Dunn presented the proposed redesign for the RIPC facility to accommodate the growing organization as well as make way for potential additional tenants in what is now the Design Center.

NEXT MEETING

The next Policy Meeting will be held April 26th, 2018 at 12:30 pm in the Regional Design Center at the RMAP facility/313 N. Main St. (*The next Policy Meeting was rescheduled for Thursday May 3rd, 2018 after this meeting took place.*)

ADJOURNMENT

Motion to adjourn by City of Loves Park; Second by Winnebago County.

Respectfully submitted,

WinGIS