



Winnebago County Geographic Information System

**RMAP Office**  
**Thursday September 28, 2017**  
**12:30 p.m.**

**Present by Roll Call:**

Glenn Trommels, City of Rockford  
Steve Thompson, City of Loves Park  
Chad Hunter, Village of Machesney Park  
Don Massier, RRWRD  
Jack Armstrong, Rockford Park District  
Amanda Hamaker, Winnebago County  
Village of Cherry Valley, Chuck Freeman

**Others Present:**

Steven Gregg, WinGIS  
Mike Robertson, RRWRD

**ABSENT**

North Park Public Water District

**CALL TO ORDER**

The meeting was called to order at 12:30 PM

**APPROVAL OF MINUTES**

Motion to approve the minutes from the June 29<sup>th</sup>, 2017 meeting by Rock River Water Reclamation District; Second by Rockford Park District; **Minutes were approved by a vote of 7:0:1**

**PRESENTATIONS & PUBLIC PARTICIPATION**

**ACTION ITEMS**

- **Policy Board Vice-Chair - John Donahue:**
  - Jim Hall rescinded his position as the Policy Committee Vice-Chair. John Donahue, also of North Park Public Water District volunteered to fill that vacated position. City of Rockford nominates John Donahue as Policy Committee Vice-Chair. No other nominations were made. **Nomination approved by a vote of 7:0:1.**

**OLD BUSINESS**

- **R1 Planning agency by-laws:**
  - By-laws and IGA agreement were approved by Winnebago County and were forwarded to Boone County as the next step..
- **WinGIS Director:**
  - No progress to report on this issue. Mr. Trommels and Mr. Dunn have a meeting scheduled to discuss the job description. Once the description is finalized Mr. Trommels plans to re-assemble the hiring sub-committee used to fill the Interim Director position to interview for the permanent Director position.

- **ArcGIS Upgrade to Enterprise 5.1 and Portal:**
  - Steven Gregg reported that three consultants are being considered to assist in WinGIS' upgrade to ArcGIS Enterprise 5.1. Initial talks have taken place and WinGIS is in the process of asking clarifying and follow up questions. No final decision has been made as of yet. Mr. Trommels went on the add that talks are also taking place between WinGIS and Winnebago County IT in the hopes of upgrading our infrastructure needs to go with the software upgrade.
- **Data Pricing Subcommittee Report:**
  - The second meeting has taken place to review and potentially update WinGIS' pricing model.

#### NEW BUSINESS

- **Salvation Army: In Kind Subscription Request**
  - Sarah Stromberg reports that the Salvation Army was seeking an in-kind membership to aid in their efforts to provide support to first responders during emergency events. There us a precedent set. In the past WinGIS has provided in-kind memberships to Youth Build and the Illinois Conservation District. Ms. Hamaker inquired as to whether WinGIS has a stated policy in regard to in-kind memberships. Sarah and Mr. Trommels replied that there is none. Mr. Trommels voices his support for granting the in-kind membership. Motion made to grant the membership by Rock River Water Reclamation District; Second by Winnebago County.  
**Motion approved 7:0:1**

#### OTHER MATTERS

- **Policy Meeting Location:**
  - Mr. Trommels suggests that all meetings be held at the RMAP facility, rather than a rotation between various member agency locations. All in attendance were in favor, no vote was necessary.
- **City of Rockford Invoice:**
  - Mr. Trommels notified the committee that they City of Rockford is going to invoice WinGIS for the time that Tara DeRosa has spent in support of the WinGIS staff over the past few months.

#### NEXT MEETING

The next Policy Meeting will be held December 14<sup>th</sup>, 2017 at 12:30 pm in the Regional Design Center at the RMAP facility/313 N. Main St.

#### ADJOURNMENT

Motion to adjourn by Rock River Water Reclamation District; Second by Village of Cherry Valley. **Motion approved by a vote of 7:0:1**

Respectfully submitted,

**WinGIS**